

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**September 11, 2018
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:

Peter F. Braun	Reeve
Lisa Wardley	Deputy Reeve
Jacque Bateman	Councillor
Cameron Cardinal	Councillor
David Driedger	Councillor
Eric Jorgensen	Councillor (arrived at 10:14 a.m.)
Josh Knelsen	Councillor
Anthony Peters	Councillor
Ernest Peters	Councillor
Walter Sarapuk	Councillor

REGRETS:

ADMINISTRATION:

Len Racher	Chief Administrative Officer
Byron Peters	Deputy CAO
David Fehr	Director of Operations
Doug Munn	Director of Community Services
Fred Wiebe	Director of Utilities
Bill McKennan	Director of Finance
Grant Smith	Agricultural Fieldman
Don Roberts	Zama Site Manager
Chelsea Doi	Municipal Intern/Recording Secretary

ALSO PRESENT: Members of the public.

Minutes of the Regular Council meeting for Mackenzie County held on September 11, 2018 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) **Call to Order**

Reeve Braun called the meeting to order at 10:02 a.m.

AGENDA: 2. a) **Adoption of Agenda**

MOTION 18-09-634 **MOVED** by Councillor Knelsen

That the agenda be approved with the following deletion:
13. b) Road Rebuild Projects in Rocky Lane Area

CARRIED

A moment of silence was held in remembrance of the victims of the September 11, 2001 terrorist attacks.

**MINUTES FROM
PREVIOUS MEETING:**

3. a) Minutes of the August 29, 2018 Regular Council Meeting

MOTION 18-09-635

MOVED by Councillor Driedger

That the minutes of the August 29, 2018 Regular Council Meeting be adopted as presented.

CARRIED

3. b) Business Arising out of the Minutes

None.

**COUNCIL COMMITTEE
REPORTS:**

5. a) Council Committee Reports (verbal)

Councillor Jorgensen arrived at 10:14 a.m.

MOTION 18-09-636

MOVED by Deputy Reeve Wardley

That administration compile current and historical data regarding the operating days of the La Crete Ferry and Ice Bridge.

CARRIED

MOTION 18-09-637

MOVED by Councillor Sarapuk

That the Council Committee reports be received for information.

CARRIED

Reeve Braun recessed the meeting at 10:59 a.m. and reconvened the meeting at 11:14 a.m.

TENDERS:

7. a) Hamlet of Zama Lift Station Upgrade

MOTION 18-09-638

MOVED by Councillor Driedger

That the Hamlet of Zama Lift Station Upgrade Tenders – Envelope #1 be opened and that administration review the tenders for qualification prior to opening Envelope #2.

Tenders Received:

Chandos	All required documents enclosed.
Pomerleau Inc.	All required documents enclosed.

CARRIED

MOTION 18-09-639

MOVED by Councillor A. Peters

That the Hamlet of Zama Lift Station Upgrade Tenders - Envelope #2 be opened for the qualified bidders.

Tenders Received:

Chandos	\$2,923,000.00
Pomerleau Inc.	\$2,536,700.00
	Corrected value \$2,521,700.00
Two project deduction (Pomerleau Inc.)	\$75,000.00

CARRIED

MOTION 18-09-640

MOVED by Councillor Jorgensen

That administration review the Hamlet of Zama Lift Station Upgrade Tenders and bring back their recommendations to Council later in the meeting.

CARRIED

TENDERS:

7. b) Hamlet of Zama Water Treatment Plant Upgrade

MOTION 18-09-641

MOVED by Deputy Reeve Wardley

That the Hamlet of Zama Water Treatment Plant Upgrade Tenders – Envelope #1 be opened and that administration review the tenders for qualification prior to opening Envelope #2.

Tenders Received:

Chandos	All required documents enclosed.
Pomerleau Inc.	All required documents enclosed.

CARRIED

MOTION 18-09-642

MOVED by Councillor Jorgensen

That the Hamlet of Zama Water Treatment Plant Upgrade Tenders - Envelope #2 be opened for the qualified bidders.

Tenders Received:

Chandos	\$1,959,000.00
Pomerleau Inc.	\$1,965,000.00

CARRIED

MOTION 18-09-643

MOVED by Deputy Reeve Wardley

That administration review the Hamlet of Zama Water Treatment Plant Upgrade Tenders and bring back their recommendations to Council later in the meeting.

CARRIED

COUNCIL COMMITTEE REPORTS:

5. b) Municipal Planning Commission Meeting Minutes

MOTION 18-09-644

MOVED by Councillor Knelsen

That the Municipal Planning Commission meeting minutes of August 23, 2018 be received for information.

CARRIED

COUNCIL COMMITTEE REPORTS:

5. c) Finance Committee Meeting Minutes

MOTION 18-09-645

MOVED by Councillor A. Peters

That the unapproved Finance Committee meeting minutes of August 27, 2018 be received for information.

CARRIED

**COUNCIL COMMITTEE
REPORTS:**

MOTION 18-09-646

5. d) Agricultural Service Board Meeting Minutes

MOVED by Deputy Reeve Wardley

That the Agricultural Service Board review all options for large animal veterinary services in the region.

CARRIED

MOTION 18-09-647

MOVED by Councillor Knelsen

That the Agricultural Service Board meeting minutes of August 30, 2018 be received for information.

CARRIED

Reeve Braun recessed the meeting at 12:02 p.m. and reconvened the meeting at 12:52 p.m.

PUBLIC HEARINGS:

8. a) Bylaw 1111-18 Land Use Bylaw Amendment for a Zoning Overlay to add Shop – Farm as a Use and to increase the amount of Animal Units on NW 29-106-15-W5M

Reeve Braun called the public hearing for Bylaw 1111-18 to order at 1:06 p.m.

Reeve Braun asked if the public hearing for proposed Bylaw 1111-18 was properly advertised. Byron Peters, Deputy CAO, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Braun asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Byron Peters, Deputy CAO, presented the Bylaw and indicated that first reading was given on August 14, 2018.

Reeve Braun asked if Council has any questions of the proposed Land Use Bylaw Amendment. There were no questions.

Reeve Braun asked if any submissions were received in regards to proposed Bylaw 1111-18. No submissions were received.

Reeve Braun asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1111-18. There was no one was present to speak to the proposed bylaw.

Reeve Braun closed the public hearing for Bylaw 1111-18 at 1:08 p.m.

MOTION 18-09-648

MOVED by Deputy Reeve Wardley

That second reading be given to Bylaw 1111-18 being a Land Use Bylaw Amendment for a Zoning Overlay to add Shop-Farm as a permitted use and to increase the amount of animal units on NW 29-106-15-W5M.

CARRIED

MOTION 18-09-649

MOVED by Councillor E. Peters

That third reading be given to Bylaw 1111-18 being a Land Use Bylaw Amendment for a Zoning Overlay to add Shop-Farm as a permitted use and to increase the amount of animal units on NW 29-106-15-W5M.

CARRIED

GENERAL REPORTS:

6. a) CAO & Directors Report for August 2018

MOTION 18-09-650

MOVED by Deputy Reeve Wardley

That administration draft a letter regarding the Disaster Recovery Program response and forward it to the Northern Alberta Elected Leaders and Rural Municipalities of Alberta (RMA) Northern Zone.

CARRIED

MOTION 18-09-651

MOVED by Councillor Bateman

That administration prepare a video to be sent to Premier Rachel Notley, Minister Shaye Anderson, Minister Richard Feehan, Minister Danielle Larivee, Minister Margaret McCuaig-Boyd, and MLA Debbie Jabbour and that a meeting date with Municipal Affairs be set before September 24, 2018.

CARRIED

MOTION 18-09-652

MOVED by Councillor Knelsen

That a Special Council Meeting be scheduled for September 19, 2018 at 10:00 a.m. to discuss Inter-municipal Agreements.

CARRIED

MOTION 18-09-653

MOVED by Councillor Sarapuk

That the CAO and Directors reports for August 2018 be received for information.

CARRIED

ADMINISTRATION:

9. a) Diseased Bison Awareness (Signage)

MOTION 18-09-654

MOVED by Deputy Reeve Wardley

That the County requests \$33,150.00 for the signage on Mackenzie highways as part of the bison watch initiative from the federal government within their federal wood bison recovery strategy.

CARRIED

ADMINISTRATION:

9. b) Caribou

MOTION 18-09-655

MOVED by Councillor Knelsen

That the update on Caribou be received for information.

CARRIED

Reeve Braun recessed the meeting at 1:57 p.m. and reconvened the meeting at 2:09 p.m.

FINANCE:

12. a) 2018 Budget Update

MOTION 18-09-656

Requires 2/3

MOVED by Councillor Bateman

That the 2018 Operating Budget in the amount of \$36,428,667 as detailed in Appendix I be approved.

CARRIED

MOTION 18-09-657

Requires 2/3

MOVED by Councillor Knelsen

That the 2018 Non-TCA Projects in the amount of \$2,477,076 and funding sources as detailed in Appendix II be approved.

CARRIED

MOTION 18-09-658

Requires 2/3

MOVED by Councillor Sarapuk

That the 2018 Capital Budget Expenditures in the amount of \$18,103,559 and funding sources as detailed for Projects Numbers 1 to 107 in Appendix III be approved.

CARRIED

MOTION 18-09-659

Requires 2/3

MOVED by Councillor Driedger

That the 2018 Capital Budget Expenditures in the amount of \$8,085,000 and funding sources for projects Number 108 to 110 in Appendix III be approved conditional on grant funding being confirmed.

CARRIED

MOTION 18-09-660

Requires 2/3

MOVED by Deputy Reeve Wardley

That the 2018 Operating Budget as detailed in Appendix I be amended to increase Administration Operating Expense by \$245,000 and decrease Contributions to Reserves by \$245,000.

CARRIED

DELEGATION:

4. a) S/Sgt. Bill Mooney, Fort Vermilion RCMP and S/Sgt. Brad Giles, District Advisory NCO, Western Alberta District

MOTION 18-09-661

MOVED by Councillor Driedger

That council move in-camera at 2:33 p.m. to discuss the following:

17. a) RCMP – Enhanced Policing Agreement and Clerical Support Position (*FOIP, Div. 2, Part 1, s. 17, 24*)

CARRIED

All Councillors, administration, and the RCMP were present during the in-camera discussion. *(MGA Section 602.08(1)(6))*

MOTION 18-09-662

MOVED by Councillor Knelsen

That council move out of camera at 3:45 p.m.

CARRIED

IN-CAMERA:

17. a) RCMP – Enhanced Policing Agreement and Clerical Support Position

MOTION 18-09-663

MOVED by Councillor E. Peters

That administration bring back additional options for the La Crete RCMP Clerical Support duties.

CARRIED

Reeve Braun recessed the meeting at 3:46 p.m. and reconvened the meeting at 3:54 p.m.

TENDERS:

7. a) Hamlet of Zama Lift Station Upgrade

MOTION 18-09-664

MOVED by Councillor Jorgensen

That administration contact the grant organizations to provide additional funding and research other cost-saving options for the Hamlet of Zama Lift Station Upgrade project and bring back recommendations.

CARRIED

TENDERS:

7. b) Hamlet of Zama Water Treatment Plant Upgrade

MOTION 18-09-665

MOVED by Deputy Reeve Wardley

That administration contact the grant organizations to provide additional funding and research other cost-saving options for the Hamlet of Zama Water Treatment Plant Upgrade project and bring back recommendations.

CARRIED

FINANCE:

12. b) Review Fire Service Fees

MOTION 18-09-666

MOVED by Councillor Jorgensen

That first reading be given to Bylaw 1113-18 being the Fee Schedule Bylaw for Mackenzie County with the following amendment:

Fire Services Fees – Other Incidents
Note: b)

A residential invoice shall not exceed \$5,000 per incident. ~~Residential means property that is not classed as farm land, machinery and equipment or non-residential by the County's assessor and as described in Municipal Government Act. When a titled property has multiple structures such as a residential and non-residential structure, a determination shall be made regarding origin of the fire by the Fire Chief. If the fire originated from the residential structure, the \$5,000 limit per incident shall apply.~~

CARRIED

MOTION 18-09-667

MOVED by Councillor Bateman

That second reading be given to Bylaw 1113-18 being the Fee Schedule Bylaw for Mackenzie County.

CARRIED

MOTION 18-09-668

Requires Unanimous

MOVED by Councillor Knelsen

That consideration be given to go to third reading of Bylaw 1113-18 being the Fee Schedule Bylaw for Mackenzie County.

CARRIED UNANIMOUSLY

MOTION 18-09-669

MOVED by Deputy Reeve Wardley

That third reading be given to Bylaw 1113-18 being the Fee Schedule Bylaw for Mackenzie County.

CARRIED

Reeve Braun recessed the meeting at 4:28 p.m. and reconvened the meeting at 4:34 p.m.

**COMMUNITY
SERVICES:**

11. a) Mackenzie County Wellness Centre

MOTION 18-09-670

MOVED by Councillor Bateman

That the current application for the Mackenzie County Wellness Centre be withdrawn and that administration review other options.

CARRIED

MOTION 18-09-671

MOVED by Councillor E. Peters

That administration draft an emergent resolution to the Rural Municipalities of Alberta (RMA) regarding the Investing in Canada Infrastructure program.

CARRIED

OPERATIONS:

13. a) Bylaw 1112-18 Fee Schedule Bylaw

MOTION 18-09-672

MOVED by Deputy Reeve Wardley

That Bylaw 1112-18 Fee Schedule Bylaw be TABLED to the next council meeting for additional information.

CARRIED

OPERATIONS:

**13. c) Hutch Lake FireSmart Forest Resource
Improvement Association of Alberta (FRIAA Grant)**

MOTION 18-09-673

MOVED by Councillor Knelsen

That administration submit an application for the Forest Resource Improvement Association of Alberta (FRIAA) FireSmart Grant for the purpose of addressing the recommended actions (Option 1 – 3) outlined in the Mitigation Study of the Hutch Lake and Area.

CARRIED

**INFORMATION /
CORRESPONDENCE:**

16. a) Information/Correspondence

MOTION 18-09-674

MOVED by Councillor Knelsen

That the information/correspondence items be received for information.

CARRIED

IN-CAMERA SESSION: 17. In-Camera Session

MOTION 18-09-675 MOVED by Councillor Driedger

That Council move in-camera at 5:04 p.m. to discuss the following:

17. b) Truckfill Project (*FOIP, Div. 2, Part 1, s. 16, 24*)

17. c) Personnel (*FOIP, Div. 2, Part 1, s. 17, 19, 24*)

CARRIED

All Councillors and administration were present during the in-camera discussion. (*MGA Section 602.08(1)(6)*)

MOTION 18-09-676 MOVED by Councillor Driedger

That Council move out of camera at 5:45 p.m.

CARRIED

IN-CAMERA SESSION: 17. b) Truckfill Project

MOTION 18-09-677 MOVED by Councillor Knelsen

That the discussion regarding the Truckfill Project be received for information.

CARRIED

IN-CAMERA SESSION: 17. c) Personnel

MOTION 18-09-678 MOVED by Councillor Jorgensen

That the discussion regarding Personnel be received for information.

CARRIED

NOTICE OF MOTION: 18. a) Policy PW018 Hiring of Private Equipment

MOTION 18-09-679

MOVED by Deputy Reeve Wardley

That notice be given that the following motion be presented at the next council meeting:

That Policy PW018 Hiring of Private Equipment be brought back to council for review and recommendation.

CARRIED

NEXT MEETING DATE:

19. a) Next Meeting Dates

Regular Council Meeting
September 24, 2018
10:00 a.m.
Fort Vermilion Council Chambers

Regular Council Meeting
October 9, 2018
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT:

20. a) Adjournment

MOTION 18-09-680

MOVED by Councillor Jorgensen

That the council meeting be adjourned at 5:48 p.m.

CARRIED

These minutes were approved by Council on September 24, 2018.

(original signed)

Peter F. Braun
Reeve

(original signed)

Len Racher
Chief Administrative Officer

